

Appendices

1. Legislation

The Maritime Authority of NSW (trading as 'NSW Maritime') administered or operated under the following legislation:

Navigation Act 1901

Maritime Services Act 1935

Marine Pilotage Licensing Act 1971

Commercial Vessels Act 1979

Marine Pollution Act 1987

Marine Safety Act 1998

Marine Safety Legislation (Lakes Hume and Mulwala) Act 2001

Ports and Maritime Administration Act 1995

Protection of the Environment (Operations) Act 1997 (as an 'appropriate regulatory authority')

The *Marine Safety Act 1998* is partially commenced.

On 30 March 2009, the *Marine Safety (General) Regulation 2009* was commenced, which repealed and replaced certain Regulations made under the *Maritime Services Act 1935*, and also under the *Navigation Act 1901*.

CHANGES TO LEGISLATION

Date	Legislation	Action
1 August 2008	<i>Marine Safety Act 1998</i>	Certain provisions of the Act were commenced.
1 August 2008	<i>Marine Safety Amendment Act 2008</i>	Certain provisions of the Act were commenced.
1 September 2008	<i>Marine Safety Regulation 2008</i>	Amended by the <i>Marine Safety Amendment Regulation 2008</i> to insert new clause 3A to prescribe procedures for the safekeeping of samples of blood and urine taken for the purposes of testing for the presence of alcohol or drugs.
1 October 2008	<i>Water Traffic Regulations – N.S.W. Management of Waters and Waterside Lands Regulations – N.S.W. Commercial Vessels (Certificates of Competency and Safety Manning) Regulation 1986 Commercial Vessels (Load Lines) Regulation 1986 Commercial Vessels (Permits) Regulation 1986</i>	Amended by the following Regulations to increase certain fees generally in line with movements in the Consumer Price Index: <i>Maritime Services Legislation Amendment (Fees) Regulation 2008</i> <i>Commercial Vessels Legislation (Fees, Charges and Expenses) Regulation 2008</i>
31 October 2008	<i>Ports and Maritime Administration Regulation 2007</i>	Amended by the <i>Ports and Maritime Administration Amendment (Port Kembla Boundaries) Regulation 2008</i> to amend the description of port boundary of the port of Port Kembla.
1 December 2008	<i>Ports and Maritime Administration Act 1995</i>	Amended by the <i>Ports and Maritime Administration Amendment (Port Competition and Co-ordination) Act 2008</i> to make further provision for the objects and functions of Port Corporations, the powers of the Minister and the making of regulations with respect to port facilities and services and the port-related supply chain.
10 December 2008	<i>Marine Safety Act 1998</i>	A redundant provision (Schedule 3.3) was repealed by the <i>Statute Law (Miscellaneous Provisions) Act (No 2) 2008</i> .
10 December 2008	<i>Marine Safety Amendment Act 2008</i>	Commenced provisions were repealed by the <i>Statute Law (Miscellaneous Provisions) Act (No 2) 2008</i> .

19 December 2008	<i>Ports and Maritime Administration Regulation 2007</i>	Amended by the <i>Ports and Maritime Administration Amendment (Access Rules) Regulation 2008</i> to provide for the Minister to set mandatory access standards for facilitating access by coal producers to Newcastle coal terminals and to approve access rules proposed by the operator of the coal terminals.
1 March 2009	<i>Management of Waters & Waterside Lands Regulation— N.S.W.</i>	Increase of fees for occupation (Mooring) licences under clause 36A in the Sydney Harbour (Eastern) locality made by Schedule 8 of the <i>State Revenue and Other Legislation Amendment (Budget Measures) Act 2009</i> .
30 March 2009	<i>Marine Safety Act 1998</i>	Certain provisions of the Act were commenced.
30 March 2009	<i>Marine Safety Amendment Act 2008</i>	Certain provisions of the Act were commenced.
30 March 2009	<i>Marine Safety (General) Regulation 2009</i>	New Regulation commenced.
30 March 2009	<i>Water Traffic Regulations – N.S.W.</i>	Regulation repealed consequent on the making or commencement of other legislation.
30 March 2009	<i>Boating (Safety Equipment) Regulation – N.S.W.</i>	Regulation repealed consequent on the making or commencement of other legislation.
30 March 2009	<i>Marine Safety Regulation 2008</i>	Regulation repealed consequent on the making or commencement of other legislation.
30 March 2009	<i>Navigation Act 1901</i>	Sections other than sections 1, 3, 4B, 133, 134, 141, 142, 144, 153, and 165A repealed consequent on the making or commencement of other legislation.
30 March 2009	<i>Navigation (Collision) Regulations 1983</i>	Regulation repealed consequent on the making or commencement of other legislation.
30 March 2009	<i>Management of Waters & Waterside Lands Regulation – N.S.W.</i>	Amended by the <i>Management of Waters and Waterside Lands Amendment Regulation 2009</i> to amend clauses 4AB and 35, and omit clauses 18 and 121 and the Seventh Schedule, in consequence of the commencement of a provision in the <i>Marine Safety Act 1998</i> and the making of the <i>Marine Safety (General) Regulation 2009</i> .
30 June 2009	<i>Ports and Maritime Administration Act 1995</i>	Amended by the <i>Ports and Maritime Administrative Amendment (Access Rules) Regulation 2009</i> to extend the operation of the amendments made by the 2008 regulation of the same name from 30 June 2009 to 10 January 2010.

2. Freedom of Information

All Freedom of Information (FOI) matters pertaining to NSW Maritime are handled by:
 Freedom of Information Coordinator
 NSW Maritime
 Locked Bag 5100
 CAMPERDOWN NSW 1450
 Ph: (02) 9364 2389

The Freedom of Information Coordinator may be contacted between the hours of 8.30am and 4.30pm, Monday to Friday to obtain or inspect copies of documents held by NSW Maritime which are the subject of an FOI application.

FREEDOM OF INFORMATION STATISTICS

The following statistics have been prepared in relation to Freedom of Information applications received by NSW Maritime for the period 1 July 2008 to 30 June 2009.

Section A

FOI Requests	Personal	Other	Total
A1. New (including transferred in)	4	53	57
A2. Brought forward	0	1	1
A3. Total to be processed	4	54	58
A4. Completed	0	39	39
A5. Transferred out	0	0	0
A6. Withdrawn	4	1	5
A7. Total processed	4	40	44
A8. Unfinished (carried forward)	0	14	14

Section B

Result Of FOI Requests	Personal	Other	Total
B1. Granted in full	0	16	16
B2. Granted in part	0	18	18
B3. Refused	0	5	5
B4. Deferred	0	0	0
B5. Completed	0	39	39

Section C

	Personal	Other	Total
C1. Ministerial Certificates issued	0	0	0

Section D

	Personal	Other	Total
D1. Number of requests requiring formal Consultation	1	10	10

Section E

Result of Amendment Request	Personal	Other	Total
E1. Result of amendment - agreed	0	0	0
E2. Result of amendment - refused	0	0	0
E3. Totals	0	0	0

Section F

		Personal	Other	Total
F1.	Number of requests for notation	0	0	0

Section G

Basis of Disallowing or Restricting Access		Personal	Other
G1.	Section 19 (Application incomplete, wrongly directed)	0	1
G2.	Section 22(3) (Deposit not paid)	0	0
G3.	Section 22(1) (Diversion of resources)	0	4
G4.	Section 25(1)(a) (Exempt)	0	5
G5.	Section 25(1) (b) (c) (d) (Otherwise available)	0	0
G6.	Section 28(1) (Documents not held)	0	2
G7.	Section 24 (2) (Deemed refused over 21 days)	0	0
G8.	Section 31(4) (Released medical practitioner)	0	0
G9.	Totals	0	12

Section H

		Fees Received	Costs Assessed	Costs Received
H1.	All completed requests	\$2374.00	\$2374.00	\$2374.00

Section I

Discounts Allowed		Personal	Other
I1.	Public interest	0	0
I2.	Financial Hardship (Pen/Cld)	0	6
I3.	Financial Hardship – Non Profit Org	0	0
I4.	Totals	0	6

I5.	Significant correction of personal records	0	0
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Section J

Days to process		Personal	Other
J1.	0 – 21 days	0	18
J2.	22 – 35 days	0	8
J3.	Over 35 days	0	13
J4.	Totals	0	39

Section K

Processing Time		Personal	Other
K1.	0 – 10 hours	0	35
K2.	11 – 20 hours	0	4
K3.	21 – 40 hours	0	0
K4.	Over 40 hours	0	0

K5. Totals 0 39

Section L

Reviews and Appeals		Personal		Other	
L1.	Number of internal reviews finalised	0		0	
L2.	Number of Ombudsman's reviews finalised	0		1	
L3.	Number of District Court appeals finalised	0		0	
Grounds of Internal Review Results		Personal		Other	
		Decision Upheld	Decision Varied	Decision Upheld	Decision Varied
L4.	Access refused	0	0	0	0
L5.	Deferred	0	0	0	0
L6.	Exempt matter	0	0	0	0
L7.	Unreasonable charges	0	0	0	0
L8.	Changes unreasonably incurred	0	0	0	0
L9.	Amendment refused	0	0	0	0
L10.	Totals	0	0	0	0

FREEDOM OF INFORMATION STATISTICAL COMPARISONS

FOI requests	Personal		Other		Total	
	2007-2008	2008-2009	2007-2008	2008-2009	2007-2008	2008-2009
New (including transferred in)	4	4	36	53	40	57
Brought forward (incomplete requests from previous year)	0	0	4	1	4	1
Total to process	4	4	40	54	44	58
Completed	4	0	44	39	41	39
Transferred out	0	0	0	0	0	0
Withdrawn	0	4	2	1	2	5
Total processed	4	4	41	40	41	44
Unfinished (carried forward)	0	0	1	14	1	14
Results of FOI requests	Personal		Other			
	2007-2008	2008-2009	2007-2008	2008-2009	2007-2008	2008-2009
Grant in full			0	0	13	16
Grant in part			3	0	14	18
Refused			1	0	10	5
Deferred			0	0	0	0
Completed			4	0	37	39
Basis of disallowing or restricting access	Personal		Other			
	2007-2008	2008-2009	2007-2008	2008-2009	2007-2008	2008-2009
Section 19 (application incomplete, wrongly directed)			0	0	0	1
Section 22 (deposit not paid)			0	0	0	0
Section 25 (1) (a1) Unreasonable diversion of resources)			1	0	3	4
Section 25 (1) (a) (exempt)			3	0	19	5
Section 25 (1) (b), (b1), (c), (d) (otherwise available)			0	0	0	0
Section 28 (1) (b) (documents not held)			0	0	1	2

Section 24 (2) (deemed refused, over 21 days)	0	0	0	0				
Section 31 (4) (released to medical practitioner)	0	0	0	0				
Totals	4	0	23	10				
Days to Process	Personal		Other					
	2007-2008	2008-2009	2007-2008	2008-2009				
0-21	2	0	16	18				
22-35	1	0	10	8				
Over 35	1	0	11	13				
Over 21(Out of time)	0	0	0	0				
Over 35 (Out of time)	0	0	0	0				
Totals	4	0	37	39				
Hours to Process	Personal		Other					
	2007-2008	2008-2009	2007-2008	2008-2009				
0-10	2	0	26	35				
11-20	0	0	7	4				
21-40	2	0	3	0				
Over 40	0	0	1	0				
Totals	4	0	37	39				
Type of discount allowed on fees charged	Personal		Other					
	2007-2008	2008-2009	2007-2008	2008-2009				
Public interest	0	0	0	0				
Financial hardship - Pensioner/Child	0	0	0	6				
Financial hardship - Non profit organisation	0	0	0	0				
Totals	0	0	0	0				
Significant correction of personal records	0	0	0	6				
Grounds on which internal review determined	Personal				Other			
	Upheld		Varied		Upheld		Varied	
	2007-2008	2008-2009	2007-2008	2008-2009	2007-2008	2008-2009	2007-2008	2008-2009
Access refused	0	0	0	0	1	0	0	0
Deferred release	0	0	0	0	0	0	0	0
Exempt matter	0	0	0	0	0	0	0	0
Unreasonable estimate of charges	0	0	0	0	0	0	0	0
Charges unreasonably incurred	0	0	0	0	0	0	0	0
Amendment	0	0	0	0	0	0	0	0
Totals	0	0	0	0	1	0	0	0

3. Legal Information

Prosecutions Conducted

NSW Maritime dealt with 50 breaches of the marine legislation by way of Court Attendance Notice action in various Local Courts throughout NSW.

4. Publications

Booklets

1. Annual Report
2. Boating Licence Practical Logbook
3. NSW Boating Handbook
4. NSW Tides
5. Sydney's Aquatic Events - A Boating Guide
6. School Activity Booklet
7. Progress Report
8. Corporate Plan
9. Ships and Shores and Trading Ports by Mary Shelley Clark

Brochures

10. Australian Builders Plate
11. Aquatic Licences
12. Bars 'n Boats – A Safety Guide
13. Be Bright. Be Safe at Night
14. Be Responsible Near Whales and Dolphins
15. Big Ships, Small Boats
16. Be Safe – Keep Safe (co-operative brochure with Crime Stoppers)
17. Better Boating Program Information Kit
18. Better Boating Program Application Form
19. Better Boating Program brochure
20. Boat for Life promo card
21. Boatcode Agents
22. Boatcode Built-in Security For Your Boat
23. Boat Ramp Etiquette
24. Boating on Iron Cove
25. Boatsmart – Boats and Alcohol Caution
26. Buying or Registering a Vessel
27. Carbon Monoxide
28. Determining the Length of Your Vessel
29. Don't Let Injury Cramp Your Style (wakeboarding promo card)
30. Don't Make Waves
31. Go Easy on the Drink
32. Hypothermia
33. I've Gone Boating (Magnet)
34. Leave Only Water In Your Wake
35. Maritime Skills
36. Mooring Licence Conditions (Private and Commercial)
37. Noise Annoys
38. Pittwater No Wash Zone
39. Proof of Identity and the Use of Personal Information under the Privacy Act 1998
40. Safety Equipment Checklist
41. Sailboarding in the Waters of Sydney Harbour
42. Serving our Boating Community
43. Small Craft Safety
44. Switch to a 406
45. Take Charge of Your Discharge
46. Take Charge of Your Discharge on Lake Macquarie
47. Take Note When Hiring A Boat
48. Traffic Co-ordination On Parramatta River
49. Traffic Separation on Middle Harbour
50. Transit Zone Under Sydney Harbour Bridge
51. Wash Your Boat
52. Working for NSW Maritime
53. What To Know Before You Tow
54. Your Boating Fees At Work

Posters

55. Always check the weather before and during boating
56. Boatsmart From the Start - Know when to wear your lifejacket
57. Boat stability – know the wind and wave limits
58. Capsize is a major contributor to boating fatalities

- 59. Excessive wash can cause nuisance, annoyance or danger
- 60. Go Easy on the Drink
- 61. Keep carbon monoxide levels at a minimum and prevent poisoning
- 62. Lifejackets compulsory when crossing bars
- 63. Make sure when towing that it is safe
- 64. Preserve the aquatic environment for future generations
- 65. Better Boating Program Grants allocation in a map
- 66. How to get a boating licence – as a stand up PoS item.

67. Stickers

- 68. Bar Crossing checklist
- 69. Bin Your Butts
- 70. Boatsmart From The Start - Know When To Wear Your Lifejacket
- 71. Bow Riding
- 72. Safety Label
- 73. Drowning Is Uncool
- 74. Go Easy on the Drink
- 75. Hypothermia – Cold Water Kills
- 76. Kids In Boats
- 77. Navigation Rules/Advisory Signs/Warning Signals/Remember
- 78. Ride Smart - PWC Behaviour
- 79. Row Smart
- 80. Safe Boating - Buoyage System
- 81. Safe Boating - Navigation Marks
- 82. Safe Boating – Navigation Rules
- 83. Safety Check
- 84. Safety Check – Offshore
- 85. Safety Label
- 86. Water Ski Hand Signals
- 87. Wear it!
- 88. You're the skipper – You're Responsible

Information Videos/DVDs

- DVD compilation of Blue Water Safety - An introduction to safe offshore boating, featuring “How to Cross Surf Bars” (video).
- 89. DVD of Big Ships Small Boats - Your guide to safe navigation in busy ports (video).
 - 90. DVD Boat Smart - Your guide to the boating traffic rules (video).
 - 91. DVD Ride Smart - How to enjoy personal watercraft . . . the safe way (video).
 - 92. DVD of Boating Safety Course – required to study to obtain a General or Personal Watercraft Licence.

Boating Maps

North Coast

93. 1A

Tweed River, Cudgen Creeks

Upper Tweed River, Cudgera and Mooball Creeks

94. 1B

Brunswick River

Evans River

95. 2A

Richmond River and Wilsons River including detail insets Lismore and Casino Richmond River Ballina Area

96. 2B

Clarence River

Yamba, Woolli, Sandon River, Brooms Head and Minnie Water Insets

97. 3A

Bellinger/Kalang Rivers and detail Inset Sawtell area.

Detail Insets Coffs Harbour, Red Rock, Arrawarra and Woolgoolga areas.

98. 4A

Nambucca River, Warrell and Deep Creeks

Nambucca Heads and Scotts Head Insets

99. 4B

Macleay River Area

South West Rocks, Crescent and Hat Heads Inset

100. 5A

Hastings, Wilson and Maria Rivers and Port Macquarie Area

Camden Haven River, Queens and Watson Taylors Lakes, Laurieton and Lake Cathie areas

101. 6A
Manning River Area and Crowdy Head Boat Harbour
Harrington, Old Bar and Khappinghat Creek Insets

102. 6B
Wallis Lake, Coolongolook, Wallingat and Wallamba Rivers Area
Smiths Lake and Upper Wallis Lake, Forster/ Tuncurry Area Insets
Hunter

103. 7A
Port Stephens and Tea Gardens Inset
Karuah River, Broughton Island and Nelson Bay detail Insets

104. 7B
Myall River and Tea Gardens detail Inset
Myall Lakes and Upper Myall River area and detail Inset Seal Rocks

105. 7C
Newcastle Harbour, Hunter River and Williams Rivers
Newcastle Harbour detail Inset

106. 8A
Lake Macquarie
Detail Insets for Swansea Channel/Belmont, Toronto, Cockle Bay and Wangi Wangi areas.

107. 8B
Tuggerah, Budgewoi and Munmorah Lakes
Brisbane Water and Broken Bay
Hawkesbury

108. 9A
Pittwater
Cowan Creek and Narrabeen Lakes

109. 9B
Lower Hawkesbury River, Berowra, Mooney Mooney Creeks
Mid Hawkesbury River and Mangrove Creek

110. 9C
Upper Hawkesbury and Colo Rivers
Nepean River at Penrith
Sydney

111. 9D
Port Jackson east of the Harbour Bridge
Middle Harbour

112. 9E
Botany Bay, Lower Georges and Cooks Rivers
Georges and Woronora Rivers and Chipping Norton Lakes

113. 9F
Port Hacking
Botany Bay, Lower Georges and Cooks River

114. 9G
Port Jackson west of the Harbour Bridge including Lane Cove and Lower Parramatta Rivers.
Upper Parramatta River
South Coast

115. 10A
Wollongong and Port Kembla Area
Bellambi, Wollongong Harbour, Austimer, Shellharbour and Port Kembla Boat Harbour detail Insets

116. 10B
Lake Illawarra Area
Windang and Minnamurra detail Insets

117. 11A
Shoalhaven and Crookhaven Rivers, Culburra detail Inset
Kiama, Gerringong, Gerroa, Nowra and Crookhaven Heads detail Insets

118. 11B
Jervis Bay, Currumbene and Currarong Creeks
Sussex Inlet, Swan Lake and St.Georges Basin

119. 12A
Lake Conjola and Narrawallee Inlet
Ulladulla, Burrill and Tabourie Lakes, Bawley Point and Kioloa Areas

120. 12B
Batemans Bay, Clyde and Tomaga Rivers

Batemans Bay detail and Durras Lake Insets

121. 13A

Moruya River Area and Congo Creek

Tuross, Coila and Mummuga Lakes

122. 13B

Wagonga Inlet and Montague Island

Bermagui River, Wallaga and Coruma Lakes, Brogo Dam

123. 14A

Merimbula and Pambula Lakes, Mogareka Inlet and Tathra detail Insets

Twofold Bay and Wonboyn River

Inland Dams

124. 15

Lake Keepit

Split Rock and Chaffey Dams

125. 16

Glenbawn Dam

Lake St.Clair and Lostock Dam

126. 17

Copeton Dam

Pindari Dam

127. 18

Lake Jindabyne

Lake Eucumbene and Tantangara Reservoir

128. 19

Murray River - Moama/ Echuca, Barmah, Picnic Point, Tocumwal and Cobram/ Barooga Areas

Lake Mulwala

129. 20

Murray River - Wentworth to Wickets, including insets for Mildura/ Buronga, Wentworth and Wickets to Collnagan

Murray River - Wentworth to the South Australian Border

Including Insets for Locks 7, 8 and 9

Coastal Boating Maps

130. 1-2

Tweed Heads to Ballina

Ballina to Brooms Head

131. 3-4

Brooms Head to Coffs Harbour

Bonville Creek to Crescent Head

132. 5-6

Crescent Head to Crowdy Head

Crowdy Head to Seal Rocks

133. 7-8

Seal Rocks to Newcastle

Newcastle to Broken Bay

134. 9-10

Broken Bay to Garie Beach

Garie Beach to Crookhaven Heads

135. 11-12

Crookhaven Heads to Ulladulla Harbour

Ulladulla Harbour to Tuross Heads

136. 13-14

Tuross Heads to Tathra

Tathra to Wonboyn River

Digital Media

137. Website - <http://www.maritime.nsw.gov.au/>

138. Boating Safety Course - <https://online.maritime.nsw.gov.au/OnlineBSC/>

139. Boating Quiz - <http://www.maritime.nsw.gov.au/boattest.html>

Renewals - <https://online.maritime.nsw.gov.au/renewals/>

140. Maritimes Newsletter - <http://maritime.sites.optin.com.au/maritimes/march2009/newsletter.html>

141. Maritimes Staff Newsletter (url available internally only)

142. Wharf Bookings - <https://webpay.maritime.nsw.gov.au/wharfnet/>

143. Maps \ DVDs order form - <https://netpay.maritime.nsw.gov.au/mvdonline/>

144. Live bar crossing web cams - <http://www.maritime.nsw.gov.au/webcams/web-cam.html>
 145. Safety Campaigns - <http://www.maritime.nsw.gov.au/campaign.html>
 146. Port of Yamba - <http://www.yamba.nsw.gov.au/>
 147. Port of Eden - <http://www.eden.nsw.gov.au/>
 148. Flickr - <http://www.flickr.com/photos/nswmaritime/>
 149. Facebook - <http://www.facebook.com/pages/Rozelle-Australia/NSW-Maritime/118052160630>
 150. Twitter - <http://twitter.com/nswmaritime>
 151. YouTube - <http://www.youtube.com/NSWMaritime>
 152. Boat for Life - <http://www.boatforlife.com.au/> (due for launch in early August 2009)

5. Consultants

NSW Maritime engaged seven consultancies. Of these, none were valued over \$30,000. Total consultancy costs were \$102, 083.83.

6. Overseas Visits

The following officer made overseas visits during 2008-2009. When the purpose of the trip was as part of the process of initial survey of new vessel construction, all costs were paid by the relevant clients, except in the case of the vessel survey trip to Lord Howe Island.

NSW Maritime officer Travelling	Date of Trip	Trip Purpose	Country of Trip	City of Trip
Vessel Surveyor	11-13 Aug 2008	Vessel Survey	New Zealand	Auckland
Naval Architect	7 - 13 Sep 2008	Vessel Survey	Taiwan	Kaoh Shuing/Tainan
Shipping Safety Officer	18 - 25 Oct 2008	Review of navigation aids	Australia	Lord Howe Island
Harbour Master/Pilot	18 - 25 Oct 2008	Review of navigation aids	Australia	Lord Howe Island
Marine Investigator	18 - 27 Oct 2008	Undertake Training	USA	Washington DC
Hydrographic Surveyor	18 - 30 Oct 2008	Review of navigation aids	Australia	Lord Howe Island
Hydrographic Surveyor	18 - 30 Oct 2008	Review of navigation aids	Australia	Lord Howe Island
Naval Architect	23 - 27 Nov 2008	Vessel Survey	Taiwan	Kaoh Shuing
Vessel Surveyor	15 - 16 Jan 2009	Vessel Survey	New Zealand	Auckland
Vessel Surveyor	23 - 28 Feb 2009	Vessel Survey	Australia	Lord Howe Island
Naval Architect	9 - 15 Mar 2009	Vessel Survey	USA	Los Angeles
Vessel Surveyor	11 - 13 Mar 2009	Vessel Survey	New Zealand	Auckland

7. Significant Committees

External:

- **Australian Maritime Group** – *Steve Dunn, Tony Middleton*
- **Australia and New Zealand Safe Boating Education Group** – *Ed Kwanten, Neil Patchett*
- **Bays Precinct and Barrangaroo Taskforce** – *Patrick Low*
- **CEO Counter Terrorism Coordination Group** – *Steve Dunn*
- **Commercial Vessels Advisory Group** – *Howard Glenn (Chair), Shankar Ramanathan, Jean-Marie Sauzier, Steve Brown, Chris Bolton,*
- **Government Licensing System Steering Committee** – *Steve Dunn*
- **Maritime Consultative Committee** – *Brian Stanwell (Chair), Sue Ohanian, Ellery Hickson, Natasha Ianni, Victoria Cook, Leslie Brix-Nielsen, Peter Woolfenden, Fiona Thompson, Nelly Felczynski, Richard Barnes (Australian Maritime Officer's Union), Christopher Friend (Australian Services Union), Paul McAleer (Maritime Union of Australia)*
- **Marine Rescue NSW Facilitation Group** – *Brett Moore, Lisa White*
- **Metro CEO Meeting** – *Steve Dunn*
- **National Marine Safety Committee** – *Steve Dunn, Tony Middleton*
- **Maritime Ministerial Advisory Committee** – *Steve Dunn*
- **National Plan of Management Committee** – *Tony Middleton*
- **NSW National Plan Executive Committee** – *Steve Dunn, Tony Middleton*
- **NSW Water Safety Advisory Council** – *Brett Moore/EdKwanten*

- **Port Botany Logistics Taskforce** – Tony Middleton, Geraldine Andrews
- **Recreational Vessels Advisory Group** – Brett Moore (Chair), Ed Kwanten, Laura Armstrong (Secretary)
- **Sharing Sydney Harbour Access Program Grants Committee** – Bruce Green
- **State Emergency Management Committee** – Shayne Wilde
- **Transport Chief Executive Officer’s Cluster Group** – Steve Dunn
- **Transport Chief Executive Officer’s Security Committee** – Steve Dunn
- **Transport Regulators Executive Committee** – Steve Dunn, Tony Middleton
- **Transport Services Functional Area Committee** – Brett Moore

Internal:

- **Audit & Risk Committee** – Brian Stanwell (Chair), Patrick Low, Bruce Green, Steve Dunn, Brett Moore, Tony Middleton, Howard Glenn, Melinda McCabe, Sue Ohanian, Tony Dever
- **Better Boating Program – Sydney Harbour Boat Ramps** – Howard Glenn (Chair), Lisa Anderson (Secretary), Terry Young, Neil Mudge
- **Commercial Vessels Incident Review Committee** – Howard Glenn, Warren Wilson, Shankar Ramanathan, Trevor Williams, Craig Purdon
- **Equity and Diversity Committee** – Brian Stanwell (Chair), Sue Ohanian, Nelly Felczynski, Judith Webster, Neil Patchett, Marilyn Hart, Michelle Egan
- **Executive Management Committee** – Steve Dunn (Chair), Brett Moore, Tony Middleton, Brian Stanwell, Patrick Low, Bruce Green, Howard Glenn, Neil Patchett, Jill Saffron (Secretary)
- **IT Steering Committee** – Brian Stanwell (Chair), Steve Potter (Secretary), Melinda McCabe, Rob Lea, Kumar Sundaram, Ann Waddington, Neil Patchett
- **MIP Assessment Committee** – Howard Glenn (Chair), Lisa Anderson (Secretary) Brett Moore, Terry Young, Peter Maunder
- **Project Managers’ Group** – Steve Dunn (Chair), Bruce Green, Brett Moore, Howard Glenn, Neil Mudge, Melinda McCabe, Patrick McCallum, David Hunter, John Sturday, Ken Bywater, Anthony Dever, Michael Freeland, Peter Maunder, Theo Poulos, Sammy Rehim, Tim Woolnough and Emily Frost

Committees Established

Marine Rescue NSW Facilitation Group – established to assist in the preparatory work to establish the new statewide volunteer based Marine Rescue NSW.

Better Boating Program-Sydney Harbour Boatramps Committee – established to assess and recommend projects for funding under the Better Boating Program.

Project Managers’ Group - is a group of senior officers. The dual role of the group is to:

- Advise the Executive on the selection, management and review of NSW Maritime’s capital projects and maintenance projects
- Review, implement and continually improve NSW Maritime’s project management methodologies.

Committee Abolished

State Human Influenza Pandemic Taskforce
 Asia-Pacific Economic Cooperation Taskforce
 CEO Network Committee

8. Maritime Ministerial Advisory Council

During the year the Council met five times to provide advice, expertise and a strategic perspective on maritime issues to the Minister for Ports and Waterways.

The role of the council is to advise the Minister on strategic matters concerning the promotion of boating and other waterways based activities, waterways safety, environment, navigation, regulation, infrastructure, amenity issues and the development of the maritime industry in NSW.

The council provided advice on a wide range of issues, including: the Corporate Plan 2009-2012; policy development in relation to boatshare, boat storage, mooring and leasing policies, commercial water ski vessels, maritime infrastructure funding, marine rescue services and NSW Maritime communication strategies.

Members of the council were:

- Darren Vaux** (Chair)
- John Barbouttis**
- Marcus Blackmore** AM
- Michael Chapman**
- David Cribb** (until March 2009)
- Kay Cottee** AO
- Jeff d’Albora**
- Peter Fitzhenry**
- Bruce Schumacher**
- Graeme Veitch**
- Steve Dunn** (ex officio) NSW Maritime’s Chief Executive.

9. Grants to non-government community organisations

A total grant of \$1,350,000 was made to the Volunteer Marine Rescue Council of NSW for distribution during the year. Funding was allocated to volunteer rescue agencies who submitted they would spend the money on:

<i>Association</i>	<i>Grant</i>
Total funding made available:	\$1,350,000
Volunteer Rescue Association	\$340,328
Replacement rescue vessel, Tuross Head	\$105,000
SARcc capital funding, Port Macquarie	\$3,000
Base level capital funding for 12 units @ \$2,500 per unit: Tweed Coast, Brunswick Heads, Nambucca, Woolli, Woolgoolga, Camden Haven, Terrigal, Norah Head, Hawkesbury River, Shoalhaven, Tuross & Narooma	\$30,000
Operational support funds for 13 units @ \$4664.29 per unit.	\$65,300
Funding to support Competency Based Training	\$127,028
Net contingency fund addition	\$10,000
Australian Volunteer Coast Guard	\$380,416
Fitout new radio room, Kuring Gai	\$10,000
Re-engine rescue vessel, Port Hacking	\$55,000
New Category 1 rescue vessel, Lake Illawarra	\$10,125
Radio mast fitout, Port Kembla	\$25,000
Replace radio mast, Swansea	\$15,000
New emergency generator, Port Kembla	\$12,000
Upgrade VHF 81 repeater, Kuring Gai	\$6,000
Replace HF radio, Port Jackson	\$6,326
Upgrade navigation aids CG 021, Botany Bay	\$6,000
Upgrade radio antennae, Kuring Gai	\$1,500
Replace salvage pump, Kuring Gai	\$800
Food cooler CG 041, Port Hacking	\$1,100
Upgrade radar SARcc, Swansea	\$3,999
Replace roof, Port Stephens	\$8,262
New security door, Port Botany Radio Base	\$1,250
State Insurances	\$61,620
Funding to support Competency Based Training	\$161,190
Net contingency fund issue	-\$4,756
Royal Volunteer Coastal Patrol	\$629,256
Base upgrade, Bermagui	\$10,000
Replacement rescue vessel, Broken Bay	\$60,000
Communications equipment upgrade, Jervis Bay	\$5,000
Communications tower upgrade, Newcastle	\$20,000
Re-engine rescue vessel, Sydney	\$25,000
Communications equipment upgrade, Terry Hills	\$10,000
Operations upgrades, South	\$42,500
Operations upgrades, North	\$42,500

Administration Support	\$88,275
Senior Officer Support	\$70,000
Funding to support Competency Based Training	\$255,981

A total of 78 applications were received for Maritime Infrastructure Program, Sharing Sydney Harbour Access Program and Better Boating Program funding. Grants totalling approximately \$3.5 million were approved for 53 projects to government and non-government organisations (NGO). Grants to NGO included the following:

Applicant	Project Name	Estimated Cost	MIP/SSHAP Grant
Sailability Toronto	Sailability NSW Toronto Jetty and Pontoon	\$200,000	\$50,000
Royal Motor Yacht Club Toronto	Reconstruction of damaged RMYC Boatramp (late grant)	\$15,684	\$5,000
Lake Eucumbene Chamber of Commerce	Old Adaminaby Boat Ramp Upgrade	\$140,600	\$70,300
South Wagga Apex Club	Reconstruction of Apex Park boat ramp - Lake Albert	\$160,000	\$25,500
Balmain Sailing Club	Access Project Balmain Sailing Club	\$270,000	\$10,000

10. Guarantee of service

NSW Maritime sets internal customer service standards in relation to customer transactions, responses to client submission, and the quality of information and educational material provided. Through education, appropriate staffing and the review and re-engineering of business processes, NSW Maritime is continually reviewing areas of service for improvement.

11. Electronic Service Delivery

Continual improvements were made to the Maritime website to keep it up to date and relevant. This often required updates to be made multiple times each day. The NSW Maritime website attracted 4.088 million page views compared with 2.8 million for the previous year; average length of time on site was 6 min 9 sec; and the top five pages viewed were: Boating Handbook; Homepage; Boating Quiz; Contact Us; and Webcams. The Maritime website popularity peaked in January with 150,895 visits making it the 20th ranked State Government website out of 570 agency sites, placed between Sydney Opera House and Sydney Water.

NSW Maritime continued to offer a range of other online services such as:

- Renewals for business transactions for boat driver licences, boat registration and mooring fees
- Boating Safety Course which is a requirement for obtaining a licence to drive a powerboat
- A Trial Quiz which is consistently one of the most popular pages on the Maritime website
- Quarterly stakeholder newsletter Maritimes.... More than 10,000 subscribers.

NSW Maritime also established during the year the following:

- Communications through social networking such as Youtube, Facebook and Twitter
- A media image library via Flickr
- Live webcam vision at 15 coastal sites in NSW primarily to show bar crossing conditions.

The authority was also finalising work to deliver a new service to provide a Maritime Alert on adverse boating conditions. It was expected this service would be in place early in 2009-2010.

12. Privacy and Personal Information Protection Act 1988

In accordance with the requirements of the *Privacy and Personal Information Protection Act 1988* (the Privacy Act), NSW Maritime prepared and implemented a Privacy Management Plan.

Maritime views its responsibilities under the Privacy Act seriously and makes every effort to clearly disclose the following to its customers:

- The uses that will be made of any personal information they provide by way of details on Application Forms and Proof of Identity documents
- The Use of Personal Information as provided for under the Privacy Act.

13. Number of employees by category and comparison to the previous three years

	June 2006	June 2007	June 2008	June 2009
SES	7	8	6	7
Senior Officer	1	1	3	3
Recreational Boating & Regional Services	145.63	147.56	171.20	176.64
Corporate Services	42.80	48	44.22	45
Policy & Business Improvement	16.00	N/A	N/A	N/A
Commercial Vessels	35.49	44	29.20	37.45
Maritime Property	49.75	45.75	36.65	28.6
Ports & Shipping (formerly Shipping, Security & Environment)	27.73	30.64	18.25	21.03
Ministerial & Executive Unit/Office of the Chief Executive/ Minister's Office	14	11.6	N/A	N/A
Policy & Strategy*	N/A	1	26	36.2
	323.40	330	334.53	354.92

* As a result of an organisational restructure late 2007, the Ministerial Unit/Office of the Chief Executive, the Legal Branch and the Corporate Planner became part of the Policy & Strategy Division. In early 2009, the Property Planning Branch also became part of the Policy and Strategy Division.

14. Senior Executive Service

Chief and Senior Executive Service Positions at each level	June 2007	June 2008	June 2009
8	0	0	0
7	0	0	0
6	1	1	1
5	0	0	0
4	0	0	1
3	4	4	3
2	3	4	2*
1	0	0	0

*2 Positions deleted in accordance with SES reduction requirements

Number of SES positions filled by women:	June 2007	June 2008	June 2009
	0	0	0

15. Chief Executive's Performance Statements

Name: Steve Dunn

Position: Chief Executive

Position Level: SES Level 6

Period in the Position: 1 July to 15 July 2008 (Acting Chief Executive), 15 July 2008 to 30 June 2009 (Chief Executive)

Remuneration Package (including allowances): \$366,233.50 pa

Mr Dunn was appointed Acting Chief Executive of NSW Maritime from 29 March 2008 upon Mr Chris Oxenbould's retirement. Mr Dunn was appointed Chief Executive on 15 July 2008. Mr Dunn has overseen the implementation of the *Marine Safety Amendment Act 2008*.

16. Credit Card Certification

As required by Treasurer's Direction 205.01, the Chief Executive of NSW Maritime certifies that credit card usage has been in accordance with the appropriate government policy, Premier's Memoranda and Treasurer's Directions.

17. Community Affairs - Ethnic Affairs Priorities Statement

INITIATIVES FOR 2009–2010

Action	Responsible Officer	Implementation Date	Performance Indicator
Complete the develop of new agency-wide EAPS strategy and integrate it with other planning documents	Corporate Planner	December 2009	New strategy developed and integrated
Publish the new EAPS strategy on the website	Corporate Planner	December 2009	Strategy available on-line
Undertake a Mystery Shopper Customer Service program with a cultural competency component	Manager Human Resources	June 2010	Program delivered and outcomes analysed

18. Equal Employment Opportunity (EEO) Statistics

EEO Group	Benchmark or Target	% of Total Staff			
		2006	2007	2008	2009
Women	50%	43%	44%	43%	44%
Aboriginal people and Torres Strait Islanders	2%	0.7%	0.7%	0.6%	0.3%
People whose first language was not English	20%	11%	11%	12%	14%
People with a disability	12%	8%	7%	7%	6%
People with a disability requiring work-related adjustment	7%	4.0%	3.3%	3.3%	2.6%

B. Trends in the Distribution of EEO Groups

EEO Group	Benchmark or Target	Distribution Index			
		2006	2007	2008	2009
Women	100	80	81	82	79
Aboriginal people and Torres Strait Islanders	100	n/a	n/a	n/a	n/a
People whose first language was not English	100	105	104	102	101
People with a disability	100	98	97	97	98
People with a disability requiring work-related adjustment	100	n/a	n/a	n/a	n/a

Notes:

1. Staff numbers are as at 30 June.
2. Excludes casual staff
3. A Distribution Index of 100 indicates that the centre of the distribution of the EEO group across salary levels is equivalent to that of other staff. Values less than 100 mean that the EEO group tends to be more concentrated at lower salary levels than is the case for other staff. The more pronounced this tendency is, the lower the index will be. In some cases the index may be more than 100, indicating that the EEO group is less concentrated at lower salary levels. The Distribution Index is automatically calculated by the software provided by the Department of Premier and Cabinet.
4. The Distribution Index is not calculated where EEO group or non-EEO group numbers are less than 20.

19. Land Register

All NSW Maritime properties listed in the Lands Department Government Property Register were checked for currency and updated as necessary.

20. Property Disposal

NSW Maritime is required to report on the disposal of properties exceeding \$5 million, excluding those offered by public auction or tender, plus the reason for the disposal and purpose to which the proceeds are to be used. Maritime did not during the year dispose of any properties matching this requirement. Access documents to any disposals can be obtained under the *Freedom of Information Act 1998*.

Maritime received approximately 43 requests from adjoining residential owners to acquire their private reclamations which are presently held under lease. A procedure is presently being finalised in the event Maritime decides disposal of any private reclamation in the future. In accordance with government guidelines, Maritime is required to obtain market value in the disposal of its assets.

21. Capital Works Program

Minor Works

Expenditure on minor works totalled just under \$7 million. The main items of expenditure were:

- New signage that conforms to international standards as part of ongoing replacement program
- Upgrade/new installation of 210 lights to LED technology, 242 buoys and 35 piles
- Replacement of nine patrol vessels and five personal watercraft
- Refurbishment of 12 patrol vessels
- Purchase of 41 outboard engines
- Upgrade of network hardware and desktop computers
- Technical upgrade of SAP to version ECC6.0
- Improvement of mooring facilities at Tweed Heads and installation/upgrade of courtesy/emergency moorings in Neverfail Bay and Sydney Harbour
- Refurbishment of regional operational centres at Dubbo, Narooma, Queanbeyan and new office relocation to South Nowra
- Motor vehicle replacements.

Major works

Total capital works expenditure (excluding minor works) for the year totalled \$6.2 million, compared to a budget of \$12.3 million. The budget variance related to delays in the commuter wharf upgrade program and the review of the Ballast Point pumpout facility project. Additional projects for the year included the building and fitout of the Port Kembla Service Centre and the purchase of the Batemans Bay Regional Operations centre.

		Allocation 2008-09 \$M	Estimated Total cost \$M	Actuals (YTD) 2008-09 \$M	Completion Date
WORK-IN-PROGRESS					
Commuter Wharf Upgrade	Upgrade of Sydney Harbour Commuter wharves	4.200	30.794	1.585	2022
Charter Vessel Wharf Upgrade	Upgrade of Sydney Harbour Charter Vessel wharves	0.320	8.741	0.444	2022
Rozelle Bay Precinct Development	Includes commercial boat ramp	1.067	2.253	0.354	2010
Eden Port Development	Cargo storage area - paving, dredging	1.175	2.953	0.407	2010
Property Management	Upgrade of NSW Maritime's property management system	0.540	1.041	0.931	2010
Passive Boating Facilities	Boat ramp, pontoon, vessel storage and parking	0.272	0.272	0.025	2010

Circular Quay West' promenade'	Circular Quay West promenade works	0.500	0.500	0.343	2010
Port Kembla Operations Centre	Build and fitout of Regional Operations Centre - the facility is shared with Port Kembla Port Corporation	-	2.380	1.832	2010

22. Energy Management and Maritime Trade Tower

NSW Maritime is committed to achieving savings in energy usage and sustained Energy Management principles. The authority has one large site, Rozelle Bay, that purchases electricity on the contestable market. This site purchases six per cent of its electricity from renewable sources. The purchase of electricity on the contestable market has lowered costs and achieved a reduction of greenhouse gas emissions by purchasing a percentage of green power.

The authority continued to maintain solar powered navigational aids with over 1000 solar powered lights and beacons statewide.

In 2008-2009, energy consumption at the Rozelle Bay office and workshops decreased by 1.8 per cent compared to the previous year.

The Maritime Trade Towers currently purchases 12 per cent of its power from renewable sources, an increase of four per cent from 2007-2008. The Maritime Trade Towers continued to maintain its four star Australian Building Greenhouse rating. The installation of smart metering reporting of both energy and water consumption has allowed the building management to closely monitor usage. During 2009, waterless urinals and flow restrictors were installed to further reduce water consumption.

23. Heritage Assets

NSW Maritime continued to update its Heritage and Conservation Register which consists of approximately 85 items owned or maintained by NSW Maritime. The fixed heritage items include Sydney Harbour commuter wharves; former commercial trading wharves at Woolloomooloo; Walsh Bay and Balls Head; seawalls and railings at Circular Quay; harbour obelisks such as Searles Monument, the former navigation beacons at East and West Parsley Bay and Bradleys Head stone pillar; and various shipwrecks that lie on the bed of Sydney Harbour. Movable heritage items include the figurehead of the former pilot boats *Captain Cook 2* and *Captain Cook 3*, as well as the Sydney Harbour Trust and Maritime Services Board honour boards collection, bound journals and reports.

Work during the year concentrated on updating the commuter wharf entries which include Manly, Circular Quay and many suburban wharves, in accordance with the State Heritage Inventory Database. In some instances, portions of the original structure remain, however, in other instances where the original structure has been replaced, it is the historical or social significance of the original wharf that provides the heritage listing.

The updated Heritage and Conservation Register is due for completion by the end of 2009.

24. Waste Reduction and Purchasing Plan/Recycling

All NSW Maritime offices recycle waste paper, cardboard, toner cartridges and comingles when a recycling system is available.

The waste management system at Rozelle Bay was revised to improve services to the Superyacht facility. The cardboard recycling capacity of the site was doubled and comingle capacity tripled. Rozelle Bay continued to provide a high percentage of the authority's office paper and cardboard waste sent for recycling. During the year, 9.2 tonnes of white paper, 7.1 tonnes of mixed paper and cardboard were collected from Rozelle Bay along with 2.1 tonnes of comingles.

The Maritime Trade Towers continued an active waste reduction and recycling program, and recycling of 66 per cent was achieved. Tenants continue to recycle by effectively using the three types of recycling bins with their tenancies:

- Glass bottles, aluminium cans, PET & milk cartons, plastic lunch containers & paper cups, etc
- Paper & cardboard
- Putrifiable waste to land fill.

25. Pesticide Use Notification Plan

NSW Maritime has a Pesticide Use Notification Plan. Pesticides used are primarily to control vegetation on road verges, boundary fences, lawns, garden beds, paved areas, rodents such as rats and mice along waterfront areas and termite infestation in timber wharves and jetties.

Appropriate signage is displayed warning the public of pesticide use and to date no complaints have been received.

26. Contracting and market testing policy

The engagement of external contractors and consultants requires:

- 1 written proposal for assignments costing less than \$30,000
- 3 written proposals for assignments greater than \$30,000 and less than \$150,000
- An open tender process for assignments costing greater than \$150,000.

In addition, for purposes of supplementary labour hire, NSW Maritime observes the new State Government Contingent Workforce C100 Contract. This contract has nine categories of temporary staff to which 18 primary recruitment agencies have been awarded. Recruitment agencies can only provide temporary staff for the categories to which they have been awarded.

Temporary Fixed Term, Contracts are also used where specific situations arise, not covered by C100, or where the placement is long enough for there to be a cost saving over C100.

27. Account Payment Performance

Schedule of Accounts Payable

	Sep-08	%	Dec-08	%	Mar-09	%	Jun-09	%	Total	%
Current within due date (no.)	4,408	87	5,625	87	3,780	79	3,737	80	17,550	84
<30 days overdue	467	9	499	8	683	14	726	16	2,375	11
31-60 days overdue	124	2	148	2	143	3	108	2	523	2
61-90 days overdue	40	1	75	1	56	1	52	1	223	1
>90 days overdue	53	1	88	1	96	2	38	1	275	1
Total payable	5,092		6,435		4,758		4,661		20,946	

Accounts paid per quarter

	Sep-08	%	Dec-08	%	Mar-09	%	Jun-09	%	Total	%
% of accounts paid on time		87		87		79		80		84
Total amount of accounts paid on time (\$)	56,411,772		39,734,350		51,487,793		50,565,833		198,199,749	
Total amount of accounts paid (\$)	59,675,606		44,729,841		55,701,984		59,218,414		219,325,845	
% of amounts paid on time		95		89		92		85		90

28. Investment Performance

NSW Maritime placed funds in three NSW Treasury Corporation Hour-Glass investment facilities – Cash Facility, Medium Term Growth Facility and Long Term Growth Facility.

NSW Maritime retains funds for the following purposes:

- Payment of operating distributions to NSW Treasury (1 August and 1 December each year)
- Progress payments on major projects
- Cash backing for employee entitlements (annual leave, long service leave)
- Bonds against completion of certain stages of major projects (King Street Wharf)
- Sundry security deposits from developers, lessees and clients
- Progress payments for the Better Boating Program
- Cash backing for the pre-30 June 1995 workers' compensation and dust and diseases provisions
- Boating fees received in advance (second and third year of three year licences)
- Remediation of Homebush Bay.

Returns from the individual Hour-Glass investment facilities were:

	2008 %	2009 %
Cash facility	6.8	5.4
Medium term growth facility	(0.6)	0.7
Long term growth facility	(10.3)	(10.3)

29. Debt Management Performance

NSW Maritime's major external debt is for the sub-lease of the Maritime Trade Towers, 207 Kent Street, Sydney, which is being repaid over 25 years. The 2008-2009 principal payment of \$1.9 million was repaid in March 2009 and the outstanding balance is \$6.6 million.

30. Budgets

	2008/09 Budget	2008/09 Actual	2009/10 Budget
Income Statement			
Revenue			
Rendering of services:			
Port management	1,212	1,209	1,199
Channel fees	7,706	7,872	7,933
Drivers licences	16,832	17,301	16,514
Boat registrations	18,039	19,174	18,865
Moorings	6,949	7,312	7,388
Commercial vessel charges	3,452	2,789	3,346
Rental income:			
Rentals (*)	52,304	40,045	56,294
Investment income:			
Interest on investments	5,147	3,384	2,865
Other income:			
Other	9,813	6,419	4,392
Grants and contributions	340	212	7,000
Total revenue	121,794	105,717	125,796

Expenses

Employee related expenses	36,437	36,759	37,931
Contract service expenses	16,635	22,011	23,240
Fuel, protective clothing and other materials	1,377	1,102	1,450
Utilities and communications	2,904	3,078	3,112
Administration	9,955	9,009	7,842
Depreciation and amortisation	9,695	9,773	9,265
Revaluation decrement on investment assets	-	3,942	-
Grants and subsidies	2,025	2,283	2,109
Maritime Infrastructure and Better Boating Program	3,000	2,758	5,000
Finance expenses (*)	19,783	7,855	21,476
Audit fees - audit of financial report	162	170	170
Loss on disposal of assets and assets written off	62	966	262
Total expenses	102,035	99,706	111,857
Surplus for the year	19,759	6,011	13,939

Line items with (*) indicate a change in accounting treatment.

31. Ministerials

Ministerial communication is created through correspondence sent directly to the Minister for Ports and Waterways or through another Member of Parliament. There were 1518 items of Ministerial correspondence for the year which included 98 items relating to major port matters.

32. Media Actions

The Communications branch handled more than 800 media actions which included responses on issues and delivering information through the media to promote a culture of safe boating in NSW.

33. Research & Development

Seawall Habitat Project

The Seawall Habitat project concluded in 2008-2009. This three-year project was undertaken in conjunction with the University of Sydney's Centre for Research on Ecological Impacts of Coastal Cities. NSW Maritime was a project partner. The key outcomes included:

- Development of guidelines titled *Environmentally Friendly Seawalls*
- Field day to key demonstration sites.

34. Glossary and Acronyms

Bar ('bar ', 'river bar ' and 'coastal bar ') - a ridge or lip of sand, gravel or rock that extends across the mouth of a river or bay and forms an obstacle in terms of reduced water depth and/ or breaking waves that impede safe navigation.

Commercial vessel - any vessel used in connection with any business or commercial activity, principally for carrying passengers or cargo for hire or reward, or providing service to vessels for reward.

Hire and Drive - a business involving the temporary hiring out of a vessel through a hiring agreement or transaction which involves the use of a vessel by the public on specific terms.

Irregular riding - driving a PWC in a circle or pattern, weaving or diverting, or purposefully surfing down or jumping over or across any swell wave or wash, but does not include any necessary turns and diversions.

Marine Ministerial Holding Corporation (MMHC) - entity established under the then *Ports Corporatisation and Waterways Management Act* as the legal owner of the assets and liabilities of the former Maritime Services Board of NSW that had not been transferred to either of the Newcastle, Port Kembla or Sydney Ports Corporations or the Waterways Authority, for example the harbour beds of those ports. During 1999-2000 all MMHC assets and liabilities were transferred to the Waterways Authority and on 29 June 2000 the MMHC was dissolved.

Navigable waters - all waters that are from time to time capable of navigation and are open or used by the public for navigation, whether upon payment of a fee or otherwise.

Personal watercraft (PWC) - a power-driven vessel that has a fully enclosed hull, does not retain water taken on if it capsizes and is designed to be operated by a person standing, sitting astride or kneeling but not seated within the vessel.

Recreational vessel - a vessel which is not used for, or in connection with, a commercial purpose.

Safety compliance - the level of safe navigation compliance achieved by the recreational and commercial boating public. The compliance rate is calculated as:

number of vessels not issued with infringements and formal warnings divided by number of vessels checked. One vessel check could result in multiple infringements or formal warnings issued.

Wetland - all land and seabed located below a defined level called the Mean High Water Mark which is 1.48 metres above zero on the Fort Denison Tide Gauge.

Acronyms

BBP	Better Boating Program
BSO	Boating Safety Officer
CPI	Consumer Price Index
CSO	Customer Service Officer
GIS	Geographic Information System
GPS	Global Positioning System
IGLS	Integrated Graphical Licensing System
MIP	Maritime Infrastructure Program
MMAC	Maritime Ministerial Advisory Committee
MRB	Marine Radio Base
MSB	Maritime Services Board of NSW
NMSC	National Marine Safety Committee
PWC	Personal watercraft
RIB	Rigid Inflatable Boat
SARcc	Search and Rescue coordination centre
SEDA	Sustainable Energy Development Authority
SMOC	State Marine Operations Centre
SREP	State Regional Environmental Plan
WALROS	Waterways Authority Licensing and Registration Online System

35. Annual Report Availability and Costs

The Annual Report is available online at www.maritime.nsw.gov.au. The cost of design and delivery was \$22,000.

Acknowledgements

Annual Report Team

Nicola Wass, Sandy Allan, Neil Patchett, Vanessa Dudley and Matt Jones.

Design

Designate

Photography (Unless otherwise indicated)

Keith Friendship

Vanessa Dudley

Lindsay Phair

NSW Maritime

Contact Information

OFFICE	ADDRESS	PHONE/FAX	OPENING TIMES
SYDNEY REGION			
Rozelle Bay	Rozelle Bay James Craig Road Rozelle Bay NSW 2039 Locked Bay 5100 Camperdown NSW 1450	Ph: (02) 9563 8511 Fx: (02) 9563 8522	Monday – Friday 8.30am – 4.30pm
Sydney	Level 6, 207 Kent Street Sydney NSW 2000 Locked Bag 5100 Camperdown NSW 1450	Ph: (02) 9241 6307 Fx: (02) 9241 3663	Monday – Friday 8.30am – 4.30pm
HAWKESBURY/BROKEN BAY REGION			
Hornsby	4 Bridge Road Hornsby NSW 2077 PO Box 797 Hornsby NSW 1630	Ph: (02) 9477 6600 Fx: (02) 9477 3418	Monday – Friday 8.30am – 4.30pm
NORTH COAST REGION			
Coffs Harbour	2/16 Isles Drive Coffs Harbour NSW 2450 PO Box 4259 Coffs Harbour NSW 2450	Ph: (02) 6691 9555 Fx: (02) 6691 9599	Monday – Friday 8.30am – 4.30pm
HUNTER/INLAND REGION			
Newcastle	8 Cowper Street South Carrington NSW 2294 PO Box 653 Newcastle NSW 2300	Ph: (02) 4962 8500 Fx: (02) 4962 8528 - service centre Fx: (02) 4962 8588 - regional office	Monday – Friday 8.30am – 4.30pm
SOUTH COAST REGION			
Port Kembla	91 Foreshore Road Port Kembla NSW 2505 PO Box 1441 Wollongong NSW 2500	Ph: (02) 4274 7914 Fx: (02) 4274 8017	Monday – Friday 8.30am – 4.30pm
MURRAY/INLAND REGION			
Albury	440 Swift Street Albury NSW 2640	Ph: (02) 6021 7188 Fx: (02) 6041 2668	Monday – Friday 8.30am – 4.30pm
REGIONAL PORTS			
Port of Eden	Main Jetty, Snug Cove Eden NSW 2551 PO Box 229 Eden NSW 2551	Ph: (02) 6496 1719 Fx: (02) 6496 3024	Monday – Friday 8:30am – 4:30pm
Port of Yamba	Pilot Street Yamba NSW 2464 PO Box 143 Yamba NSW 2464	Ph: (02) 6646 2002 Fx: (02) 6646 1596	Monday – Friday 8.00am – 4.00pm

Acknowledgements

Annual Report Team

Nicola Wass, Sandy Allan, Neil Patchett, Vanessa Dudley and Matt Jones.

Design

Designate Group

Photography (Unless otherwise indicated)

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Vanessa Dudley
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NSW Maritime

NSW Maritime

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T (02) 9563 8511 F (02) 9563 8522

24 Hour phone payments within NSW Maritime

T 13 12 36

Boating information within NSW

T 13 12 56
E enquiries@maritime.nsw.gov.au
www.maritime.nsw.gov.au

